**UELSU Board of Trustees: Minutes of meeting held on 24th November at 5.00 pm in EB.1.39, Docklands Campus**

1. Present: Imran (Chair), Jitesh, Edna, Andreas, Amirah, Siddharth, Helen, James, Sarah, Marina, Bev, Yousuf, Sabuj.

No apologies were received

1. No pecuniary interests or conflicts of interest were declared.
2. Marina Yannakoudakis, Sabuj Mohammed and Joseph Bitrus applied for the positions of External Trustees. The appointments of Marina and Sabuj were AGREED.
3. The VCG showed interest in attending our Board meetings, however the Board decided against this.
4. The Minutes of the meeting held on 14th August 2014 were CONFIRMED, however apologies were received from Siddharth. ACTION: Bev to circulate the minutes from the closed section of this meeting.
5. To CONSIDER Matters Arising from the Minutes.

Helen has conducted two focus groups to brainstorm ideas for an alternative ‘strap-line’ for the Students’ Union. The Board AGREED for the decision to be referred to the Sabbatical Officer team.

1. Committees of the Board:
2. The notes from Leadership Team meetings held on 18/08/2014, 11/09/2014, 06/10/2014 were RECEIVED.
3. The Minutes of the Appointments & Remuneration Committee meeting held on 09/09/2014 were RECEIVED.
4. The Minutes of the Evaluation, Ethics & Standards Committee meeting held on 11/09/2014 were RECEIVED.
5. The Minutes of the Finance Committee meeting held on 09/09/2014 were RECEIVED.
6. The Management Accounts for July, August & September 2014 were RECEIVED.
7. The Chair updated the Board on the progress to recruitment the new CEO. The UEL Board of Governors have agreed that the UELSU Board of Trustees can recruit the CEO, but the CEO will be managed and contracted by UEL. The University Board of Governors have agreed to review this arrangement at the end of this academic year. Sarah and Helen offered to assist with the recruitment.
8. Freshers’ Fair discussions have taken place outside of the Board of Trustees meeting. More activities are necessary at the Stratford Campus. There were questions about the hiring of student staff and for next year only students that apply for posts should be hired. Most of the feedback regarding Freshers’ Week had been positive.
9. The term ‘Executive’ has been agreed as the collective term for the Sabbatical Officers. It was AGREED for the Constitution and Bye-Laws to be updated to replace the term ‘Sabbatical Officers’ with ‘Executive’. Edna has been CONFIRMED as the Deputy Vice-President. The Chair updated the Board on plans to run a community newspaper and radio station and will bring a proposal to a future Board meeting.

12. A new draft Strategic Plan will be brought to the next Board meeting.

13. The financial statements from the year-end audit have been sent to the University’s Chief Account and will come to a future meeting of the Board.

The Board AGREED to postpone the Elections polling week by one week.

The CEO reported that our income from Freshers’ Week exceeded last years.

We are due to receive 25K from the University for Security costs to use the Underground Bar.

Vacancies for the Societies & Events Coordinator and Events Management Intern have been filled.

Bev updated the Board on the Union’s involvement in the University’s Healthy Campus initiative.

14. ACTION: Yousuf to circulate Doodle poll to Board members for availability the weeks beginning Monday 19th January and the following week.