**MINUTES OF THE MEETING OF THE UELSU BOARD OF TRUSTEES HELD ON 14th August 2014 IN EB.139 AT THE UNIVERSITY OF EAST LONDON**

1. Present: Imran Hossain (Chair), James Walker, Helen Powell, Lee Rogers Edna Chirwa, Jitesh Model, Andreas Patsolas, Amirah Mohamud, Bev Crawford

Apologies for absence: Sarah Adams, Lisa Thomas, Yousuf Joondan

2. Members present declared no pecuniary interests or conflicts of interest in relation to any of the agenda items, however Lee Rogers reminded the Board that this will be his last meeting as his term will end in August 2014.

3. The minutes of the 4th June 2014 meeting were APPROVED as a true and accurate record.

**4. A focus group needs to be held to explore other options for the Unions strap line. ACTION: Helen to organise the focus group and report back at next Board meeting.**

5. Power point introduction by Andreas to inform the Board of who we are (FTO’s) campaign regarding Know your Tutor Know your Officers at a cost of £500.00 which will be covered by UEL.

6. No matters arising were raised.

7. (a) Leadership Team notes were received by all – Lee Rogers suggested that Imran (President) should chair future meetings

b. Minutes of Audit Committee held 24th June were received

8. The management accounts for April, May and June were received and March were received – however James questioned the £5000.00 which was noted on the management accounts Bev explained ‘due to an error on UEL part it was agreed UELSU would pay back 20k to UEL by having 5k deducted from block grant April – July 2014.

10. Acting CEO verbal reported we are no longer in contract with BAM all first week freshers will be IN HOUSE as last year income generated amounted to 5.5k as of today we have generated 7.1k. - was also noted that SU will run all night time events and that Student Life will underwrite any loss up to 4k. Facilities department will pay all costs for security during first week. It was also noted that we have an ongoing project with IT whereby a new projector larger screen and speakers can be fitted in the SU lounge this will be at a cost of 8k (to IT)

The outstanding BDO recommendation was discussed re quoracy of student council meetings as a requirement of the Student Union Bye-Laws and constitution student council meetings are required to be held at least monthly, with the quorum for student council meetings being a ‘majority of those members entitled to attend’

It was also recommended that - The Student Union Bye-Laws should be amended to state that if three meetings are missed by officers, then officers could be considered to have resigned. **AGREED BY ALL**

**ACTION: Bev to inform the Audit committee and John Headley (UEL Director of Finance)**

11. Date of meetings of the Board and sub-committees for 2014/15 were confirmed

Date of next meeting confirmed as October