**MINUTES OF THE MEETING OF THE UELSU BOARD OF TRUSTEES HELD ON 4 JUNE 2014 IN WB.2.04 AT THE UNIVERSITY OF EAST LONDON**

1. Present: Friday Obodo (Chair), Ali Akgunes, Helen Powell, Edna Chirwa, Daniel de Sosa, Sarah Adams, Michail Koufalitakis, Mariam Irshad, Bev Crawford, Yousuf Joondan

Apologies for absence: Lee Rogers, James Walker, Joe Osborne, Lisa Thomas

2. Members present declared no pecuniary interests or conflicts of interest in relation to any of the agenda items, however Ali reminded the Board that his term will end in August 2014.

3. The minutes of the 29 January 2014 meeting were APPROVED as a true and accurate record.

4. The vacancies on our Appointments and Remuneration Committee and Finance Committee were filled. However, Lee Rogers term is due to end in August and his place will need to be filled after this date.

A focus group needs to be held to explore other options for the Unions strap line. **ACTION**: Helen to organise the focus group and report back at next Board meeting.

5. The minutes of the 25 March 2014 meeting were approved as a true and accurate record.

6. No matters arising were raised.

7a. Adrian Harris was confirmed as the new University representative on Finance Committee.

**ACTION**: Bev to recirculate dates of upcoming Board and subcommittee meetings

b. Notes were received from Leadership Team meetings held on 23/10/14, 20/02/2014 and 20/03/2014.

c. **ACTION**: Bev to email Audit Committee minutes to Board members by 6th June

d. Minutes of the Finance Committee held on 06/05/2014 were received.

8. Friday fedback from the AG that attendance was low as it was held at a time when many students had deadlines. Publicity needs to be improved for next year’s meeting and earlier than this year. Society leaders should be encouraged to attend.

Concerns were raised about the decision at the AGM not to affiliate to London Citizens. The Board AGREED to affiliate to Citizens UK and revisit the decision at the next AGM.

9. The Board congratulated Friday and Michail and their respective marriages. Michail fedback from the awards and mentioned that some members of the Sabb-elect team boycotted the event due to a misunderstanding.

10. The management accounts for January and March were received.

11. Friday has informed the HR consultant that the Board were not happy with the paper that had been received. In addition, the University would like to wait until June 10th, the start date for the new University Director of Student Support, before recruitment begins.

**ACTION**: Sarah will draft a message to Dusty to inform the University that UELSU have an acting CEO who has the support of the Board and to express concern at the lack of activity in recruiting a new CEO. Sarah to circulate to all members of the Board for agreement

**ACTION**: Friday to email James Robertson at NUS to express the Board's concerns about the paper produced by the HR Consultant and CC Bev and Sarah.

**ACTION**: Yousuf to recirculate Mark's proposal for the CEO role, the Sabbs proposal and the most recent Job Description for the CEO role.

**ACTION**: Bev to contact UEL HR to ask for this.

**ACTION**: Friday to inform the HR Consultant that they will not receive payment until the Board are satisfied that they have completed the agreed brief.

12. Bev reported that Tarah Long had recently finished her internship with UELSU and Gwen Cross is due to finish her internship on 13th June.

Bev confirmed that UEL is in a period of major transition facing a difficult financial challenge and our expectations in relation to the 2014/15 block grant was being managed in that context a meeting was held with John Hedley (director of Finance) and Adrian Harris (Management Accountant) to finalise our block grant submission and it was confirmed that our block grant for 14/15 will be 626K, plus one internship this does not include CEO costs. This will go to the UEL Board of Governors meeting due to take place on 1 July 2014.

UELSU has also received a Silver award in the NUS Green Impact initiative.

13. The date of the next Board meeting will be agreed at the next Leadership Team meeting.