Role: Community & Student Events Manager

Responsible To: Deputy Chief Executive (Membership)

Salary Range: £27,500 to £30,000

FTE: 1

Hours: 37.5 hours per week

Term: One Year Fixed Term Contract (with the possibility of extension)

Summary Advert: Click Here

Job description and Person Specification: Click Here

Application forms: Click Here

Dates

Application deadline –

Interview date – (interview date cannot be changed)

Summary

The University of East London Students’ Union is a small students’ union that punches above its weight. We have been successful in stimulating high levels of student engagement, innovative programs of student development and highly effective student representation.  UELSU has recently developed a strategic plan that has given a clear direction for UELSU to travel in the pursuit of Inspiring and empowering students to overcome barriers and achieve their aspirations. Now, we have a three year strategic plan as well as a new staffing structure to enable the Union to meet the goals set out in the strategy.

Through working with our University partners and in relation to the University’s Widening Participation objectives this role is crucial to stimulating a motivational environment on our campus. Through fostering a strong sense of community and by inspiring students to take control of their own activities and events, the role of Community & Student Events Manager is essential to the Union meeting its objectives and for widening our range of value-added student engagement.

Through this role you will enhance student engagement by;

1. stimulating and maintaining student-led activity

2. oversee a programme that positions students at the heart of university life

3. create an environment for our non-traditional students to be successful at the University of East London

The Union provides a great opportunity for you to really make your mark in the sector. The role involves working on both stand-alone matters as well as projects which may encompass the wider University and external organisations. You will be involved in liaising with a range of key, internal and external stakeholders and building trusted, long-term relationships is fundamental to success. The Union is keen to increase its presence, impact and relevance and through an outstanding programme of student-led activity we aim to achieve this.

University of East London Students’ Union is a great place to work and there are some exciting prospects are on the horizon. We’re proud of what we do, but we always want to improve and we hope you can contribute to our future success through inspiring and empowering students to achieve their aspirations.

Please return your completed application to Nishaant Kumar at [n.kumar@uel.ac.uk](mailto:n.kumar@uel.ac.uk) . Only application forms can be accepted, please do not send covering letters or CVs.

If you wish to informally discuss the role, please get in touch with Nishaant Kumar, Deputy Chief Executive (Membership) ([n.kumar@uel.ac.uk](mailto:n.kumar@uel.ac.uk)) to arrange a telephone call.